March 10, 2011 Distribution Center, Wenatchee

The March meeting of the North Central Regional Library Board of Trustees was called to order by Chairperson Deborah Moore. Board Members Gail Huntley, Jennifer Maydole, and Barbara Wolff were in attendance. Board member Lynn Beltz joined the meeting by telephone. Executive Director Dean Marney, Director of Public Services Dan Howard, Finance Manager Sue Dewitz, Payroll Manager Dixie Taylor, and Administrative Assistant Anne Brangwin were also present.

The Minutes and Agenda of the previous meeting were accepted as presented.

The Director's report included Personnel, Quincy, Meetings, Social Media Marketing, Buildings and Automation. There were over 50 applicants for the part-time Bookmobile Librarian position. Svitlana Byers, a substitute from the Wenatchee branch, was chosen for the job from ten applicants interviewed. The Quincy branch is scheduled to break ground on Monday, March 21, at 1:30 p.m. Marilyn Neumiller Associate Director attended a workshop and Board Meeting for The Washington Counties Insurance Fund, March 10th and 11th. Marney and Howard will attend the Washington State Nonprofit Conference and Expo in Bellevue on May 6th. Howard will attend the BookExpo America in New York City May 24-26th. Howard was awarded a grant to pay his admission to the Expo. NCRL's new infomercial for Links to Literacy is finished and ready to go viral. The Wenatchee Downtown Association and the City of Wenatchee used the Distribution Center March 8th to present plans for modifying the downtown cityscape and gather input from businesses and general public. The current ILS, Horizon, was recently upgraded without any problems. IT staff members are continuing to review and preview new systems.

Howard presented the March Branch Report. One of the NCRL delivery vans has new "Links to Literacy" graphics. The Omak branch hosted NCRL's annual American Girl Tea Party on February 12th. Howard presented a program on book collecting to the Friends of the Cashmere Library and two Cashmere book groups, March 9th at the Distribution Center. The Friends of the Wenatchee Library have collected donations of local history books and will work with NCRL to create a Pacific Northwest Collection at the Wenatchee Branch. The City of Chelan submitted a Washington State Community Development Block Grant application to remodel and expand the Chelan Library. Carved wooden doors that were a memorial gift from the Sally Goldmark family were reinstalled at the Omak Library. This cornpleted the recent renovation and energy upgrade project.

The Board reviewed the 2011 insurance benefits currently offered to NCRL employees. .

A Financial Report including fund balances, a listing of bills to be paid, and payroll was presented. Fund balances at the Chelan County Treasurer's office as of February 28th, 2011 were reviewed: General Fund \$7,599,532.20, Automation Fund \$477,223.01, Facility Improvement Fund \$456,973.23, Payroll Fund \$1,193,190.75 and Endowment Funds \$461,135.17. After review and discussion Wolff moved that vouchers #55307 through #55405 in the amount of \$339,386.45 and payroll in the amount of \$289,444.59 be approved for payment. Hurtley seconded the motion which passed unanimously. The board discussed expenditures from the Endowment Funds. Maydole moved that vouchers #0101 through #0104 in the amount of \$5,350.80 be approved for payment. Wolff seconded the motion which passed unanimously.

The next meeting of the North Central Regional Library Board of Trustees will be April 14, 2011 at 1:00 p.m. at the Distribution Center in Wenatchee WA.

There being no further business the meeting was adjourned.

Respectfully Submitted

Dean Marney, Executive Director

Deborah Moore, Chairperson