April, 15, 2010
Distribution Center, Wenatchee

The April meeting of the North Central Regional Library Board of Trustees was called to order by Vice-Chair Jim Brucker. Board members Lynn Beltz, Gail Huntley, Alec McKay, and Barbara Wolff were in attendance. Dean Marney, Executive Director, Dan Howard, Director of Public Services, Marilyn Neumiller, Associate Director, Sue Dewitz, Finance Manager, Dixie Taylor, HR Manager, and Anne Brangwin, Administrative Assistant were present as well.

The Agenda and the Minutes of the previous meeting were accepted as presented.

The Director's Report included personnel, the State Audit, services, and the 50th birthday celebration. Cindy Bratt, Mail Order has resigned. NCRL is conducting interviews to fill her position. The State Audit was clean. The audit team recommended that NCRL request a letter from Chelan County that exempts NCRL from daily deposits and that NCRL establish guidelines for purchases made from the Revolving Fund. NCRL has received the letter from Chelan County. The City of Wenatchee Administrator, Wenatchee Mayor, Wenatchee Chief of Police, the Chelan County Commissioners, and the Chelan County Sheriff's Office are now on-board to solve the problems in Memorial Park and the area outside the Wenatchee Public Library. NCRL will be adding additional security cameras at the entrance to the library. NCRL is looking closely at how many times materials are handled before they reach the shelf and the patron's hand. Process mapping is currently being conducted in the distribution and processing departments to find ways to reduce that number. NCRL is also looking at new ways to reduce the handling of DVD's, including how they are packaged. NCRL's 50th birthday celebration continues. Lois Lowry was a huge success. The next event is Thursday, April 22nd with author Garth Stein at the Distribution Center. Birthday cake and punch will be served. 50th year commemorative library cards are now available through all NCRL outlets.

The Board reviewed and discussed the guidelines for purchases from the Revolving Fund that were recommended by the State audit team. Beltz moved to adopt the guidelines. Huntley seconded the motion which passed unanimously.

Howard presented the April Branch Report. Newbery Medal winning author Lois Lowry provided programs throughout the library district April 5-8 to highlight a reading program featuring the book "The Giver." Quinault storyteller and historian Harvest Moon brought her "Wisdom, Weaving, Songs, and Legends" program to the Republic Library on Saturday, March 20th. The program combines Coastal Salish storytelling with traditional basket weaving and is part of the Inquiring Minds program. Forty-three girls attended the annual American Girl

party at the Omak Library. The Brewster Library has a new reading nook, stools, and credenza. Sixteen employees attended a workshop on presentation skills called Present like a Pro in Wenatchee on April 14th. Area Managers Connie Kuhlmann, Sharon Reddick, and Malia Tucker were joined by Mail Order Library Manager Shelley Small at the "Cultivating Success-Growing Pride in Public Service, an Excellence in Leadership Conference held in Tacoma on March 24th. Twenty NCRL employees attended New E-Mail Account and Acquisitions Training For Public Service Staff presented by Neumiller at the distribution center on March 18th. The class was repeated in Omak on March 25th and in Ephrata on March 30th. Eleven employees attended Exploring NCRL's Website workshop in Wenatchee on April 14th, taught by Neumiller and Angela Morris, Children's Services Manager.

A Financial Report including fund balances, a listing of bills to be paid and payroll was presented. Fund balances at the Chelan County Treasurer's Office as of March 31, 2010 were reviewed: General Fund $5,972,811.29, Automation Fund $451,066.44, Facility Improvement Fund $462,255.72, Payroll Fund $1,140,272.42 and Endowment Funds $475,256.87. After review and discussion Beltz moved that vouchers #53898 through #54040 in the amount of $474,088.73 and payroll in the amount of $287,914.42 be approved for payment. Huntley seconded the motion which passed unanimously. The board then reviewed and discussed expenditures from the Endowment Funds. Wolff moved that voucher #0073 through #0076 in the amount of $7,627.28 be approved for payment. Huntley seconded the motion which passed unanimously.

The next meeting of the North Central Regional Library Board of Trustees will be May 13, 2010 at 1:00 p.m. at the Distribution Center in Wenatchee WA.

There being no further business the meeting was adjourned.

Respectfully Submitted

Dean Marney, Executive Director

Deborah Moore

Deborah Moore, Chairperson