April 9, 2009
Distribution Center, Wenatchee

The April Meeting of the Board of Trustees of the North Central Regional Library, in absence of Lynn Beltz, was called to order by Vice-Chair Deborah Moore. Board Members Roger Lucas, Jim Brucker, Alec McKay, Barbara Woolf, and Jennifer Maydole were present. Executive Director Dean Marney, Director of Public Services Dan Howard, Finance Manager Marilyn Neumiller, Finance Manager Sue Dewitz, HR Manager Dixie Taylor and Administrative Assistant were present as well.

The agenda and the minutes of the previous meeting were accepted as presented.

A financial report including the revolving fund expenditures, fund balances, and a listing of bills and payroll to be paid in March was presented. Fund Balances at the Chelan County Treasurer's Office as of March 31, 2009 were reported. General Fund $5,773,703.26, Automation Fund $443,129.06, Facility Improvement Fund $456,522.70, Payroll Fund $1,084,274.63 and Endowment Funds $465,916.37; after review and discussion of April's financial reports and Revolving Fund expenditures Lucas moved that vouchers #52327 through #52485 and the payroll in the amount of $274,682.31 be approved for payment. Brucker seconded the motion which passed unanimously. There were no expenditures from the Endowment Funds or Designated Funds.

The Director's Report included Trustees, personnel, litigation, legislation, services, automation, and the Distribution Center. The Trustee's Manual will be added to the NCRL Wiki. The Okanogan Librarian position will close on April 22. Additional administrative instructions have been added to the training guide regarding employees taking graduate level course work. NCRL's attorneys are preparing for oral arguments before the Washington State Supreme Court on June 23, 2009. Marney received a letter from Jim Rettig, ALA President regarding ALA's relationship with FTRF and involvement in our case. The Secretary of State's Office has been cut by $11 million in the House Budget. That amount would potentially eliminate the State Library. Marney contacted Rep. Condotta and Armstrong with what the elimination of those services would mean to NCRL. Marney and Howard met with the Mayor of Quincy, several council members and members of the Quincy Library Board to discuss plans for building a new library. They have purchased land and have hired MJ Neal and Associates as their architects. Their plan is to break ground by September 2009. Howard and Marney also met with the Mayor and City Clerk of Waterville to discuss the Waterville Branch. Marney and Howard reviewed NCRL's services and talked about the Friends Group and part of the group's plan for refurbishing the branch. Waterville has added evening hours. A water pipe burst at the

Ephrata branch. There was no damage to the collection or to the computers. The city of Ephrata brought a professional clean up crew to remove the water and dry out the carpeting. The Wenatchee School District has approached us about signing up all students for a library card so they can access our online resources. The Wenatchee branch is using the City of Wenatchee Police to escort staff to their cars at night. Marilyn is training branch librarians on using our on-line resources to effectively answer patron questions. The Gates project is in full swing and NCRL has received the rest of this year's grant funds. The Wenatchee Branch Tech Lab is close to going live. The furniture is in place, computers are going in, and a schedule has been developed to staff the area. NCRL is planning on adding additional community training at the site and assistance to individual users. The irrigation has been turned on at the Distribution Center; one tree was lost over the winter. The upstairs restrooms are still under construction; some meetings were moved but the inconvenience has been minimal.

A revision was proposed to Section IV of the North Central Regional Library Policy Statement. The revision states "*All library staff are expected to apply library policy in a fair and reasonable manner. If a patron disagrees with the way a policy had been interpreted or applied by staff, he or she should be referred to the Director for resolution. If the Director's response is not satisfactory, the patron is encouraged to contact the Board of Trustees.*" Brucker moved to adopt the revision, Wolff seconded and it passed unanimously.

Howard presented the April Branch Report. The "Green Team" designed a poster intended to encourage patrons to reduce waste by changing their account designation to "email" instead of "standard" The poster is titled "Go Green this Spring." One hundred and eleven people saw Nancy Pearl at the Wenatchee Public Library on March 19th. An article published written by Howard and Marney titled "Our job is to promote reading: North Central Regional Library's Mission" was featured in the March 2009 edition of *Alki: The Washington Library Association Journal.* Almost 60 employees attended a Book talking workshop presented by Nancy Pearl on March 19th. Thirty Five employees attended a storytelling workshop at the Wenatchee Public Library presented by Margaret Read MacDonald on Tuesday, April 7. New NCRL Website/Databases training was offered at the Ephrata Library on March 31st. A workshop titled "Where did you find the answer to that" was presented at the Distribution Center on April 9th and at the Omak Library on April 1st and 2nd. HIP/ Horizon Refreshers for Substitutes, Basic and Advanced training was held in Omak and Wenatchee in March. Children's Services Coordinator Angela Morris planned and presented three Summer Reading Program workshops in Omak, Ephrata, and Wenatchee. Waterville and Bridgeport both changed their hours. Their new schedules will begin on May 1st. Republic branch will closed for the funeral of a Republic High School teacher.

The next regular meeting of the Board of Trustees is scheduled for Thursday May 12th, 2009 at the Distribution Center, Wenatchee WA

There being no further business the meeting was adjourned.

Respectfully Submitted

Dean Marney, Director

Deborah Kay Moore

~~Lynn Boltz,~~ Chairperson

DEBORAH MOORE VICE-CHAIR