December 11, 2008
Distribution Center, Wenatchee

The December meeting of the Board of Trustees of the North Central Regional Library was called to order by Chair Lynn Beltz. Board members Jim Brucker, Ruth Honey, Roger Lucas, Alec McKay, Deborah Moore, and Barbara Wolff were present. Library Director Dean Marney, Director of Public Services Dan Howard, Associate Director Marilyn Neumiller, Finance Manager Sue DeWitz, and HR Manager Dixie Taylor were also present.

The Agenda was amended for a presentation of a plaque for Ruth Honey. Her term expires at the end of December. Her daughter Jackie and Husband George were present as well.

The Agenda and minutes of the previous meeting were accepted as presented.

A Financial report including revolving fund expenditures, fund balances a listing of bills and payroll to be paid in December was presented to the trustees. Fund balances at the Chelan County Treasurer's Office as of November 30, 2008 were reported: General Fund, $7,157,764.53, Automation Fund, $ 440,953.44; Facility Improvement Fund, $454,261.68, Payroll Emergency Fund, $1,078,803.06, and Endowment Funds, $463,572.06. After review and discussion of December's financial reports and Revolving Fund expenditures, Honey moved that vouchers #51831 through #51945 in the amount of $494,235.67 and payroll in the amount of $251,261.23 be approved for payment. Brucker seconded the motion which passed unanimously. There were no expenditures from the Endowment Funds or Designated Funds.

Resolution 08-06: The Mileage Reimbursement Rate was reviewed and discussed. The resolution changes the standard mileage rate for business travel by car as determined by the Internal Revenue Service to $.55 (fifty-five cents) per mile effective January 1, 2009. After discussion Moore moved to accept the resolution as presented. Honey seconded the motion which passed unanimously.

Resolution 08-07: Transfer of Funds Within the 2008 North Central Regional Library Budget from One Category to Another was reviewed and discussed. The resolution allows for the transfer of monies from fund to fund but does not alter the 2008 budget. After discussion Moore moved to accept the motion as presented. Brucker seconded the motion which passed unanimously.

The 2009 Budget was reviewed and discussed. The budget sets expenditures from the Current Expense fund at $15,237.950.00, the Designated funds at $1,154.803.00, and the Endowment funds at $429.237.00. In developing the 2009 budget an assumed levy rate of $.50 per thousand was used pending final valuations from the district counties, at which the levy rate would be adjusted accordingly. After presentation and discussion Lucas moved to accept the 2009 budget as presented. Wolff seconded the motion which passed unanimously.

Resolution 08-08 Approving and Adopting Fiscal 2009 Annual Budget and Levy Tax Rate for the 2009 Assessment was reviewed. After review Lucas moved to accept the motion as presented. Wolff seconded the motion, which passed unanimously.

The Director's Report included Trustees, Personnel, Meetings, Services, and Buildings. Ruth Honey is finishing up her term on the board this month. The Chelan County Commissioners are in the process of finding her replacement. There were 93 applicants for the Bookmobile Librarian Position. Howard interviewed twelve people. Howard is finishing up coordinating dates, subjects, and trainers for NCRL's Master Training Plan for 2009. One of the new training subjects offered in 2009 is a workshop that shows how to handle difficult situations with teens. Marney attended a Washington Library Association overview of the upcoming legislative session in Issaquah. Marney and Howard attended a PNLA Rubrics Workshop in Portland. Neumiller, DeWitz, and Howard are looking at ways to streamline and reduce costs for processing library materials. Marney has asked Barbara Walters to demonstrate the new North Central Regional Library webpage during the January board meeting. Repairs have been made to the oak magazine shelving at the Wenatchee Public Library.

Howard presented the December Branch Report. The Peshastin Library held their annual Pancake Breakfast with Santa fundraiser on December 13. NCRL is working with the "Partnership for Children and Families" to create a local Resource Information Center at the Wenatchee Public Library. Winter reading programs are planned at fourteen branch libraries. Branch libraries will be closed on Christmas Eve, Christmas, and New Year's Day. Eight NCRL managers attended an annual employment law update conducted by local attorney Gil Sparks on December 4th.

Neumiller presented the Automation Report. Most of the $30,000.00 in reimbursements approved through the E-Rate program has been received. A revision of NCRL's technology plan is nearly ready to be submitted to the State Library for approval. Monthly trainings for 2009 have been set. Each Workshop will be repeated three times in Omak, Ephrata, and the Distribution Center to reduce travel time for branch staff.

Board Discussion included the Bookmobile, Amicus Curiae, and WLA.

The next regular meeting of the Board of Trustees is scheduled for Thursday, January 15th, 2009 at the Distribution Center, Wenatchee Washington.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Dean C. Marney, Director

Lynn M Beltz

Lynn Beltz, Chairperson