September 12, 2013

July be block as well youlog major pale of Distribution Center, Wenatchee

Chairperson Jim Brucker called the September meeting of the North Central Regional Library Board of Trustees to order. Board members Jeanie Garrity, Gail Huntley, Alec McKay, and Jennifer Maydole were also present. Dan Howard, Executive Director, Barbara Walters, Associate Director, Angela Morris, Assistant Director, Sue Dewitz, Finance Manager, Dixie Taylor, Payroll Manager, and Anne Brangwin, Administrative Assistant were present as well.

The Agenda and minutes of the previous meeting were accepted as presented.

The Director's Report included Personnel, Training, 2014 Benefits, Facilities, Donations, and the Summer Reading Program. Sara Knox has started her new job as an Outreach Technician on September 3rd. The position is funded for two years by a grant from the Paul G. Allen Family Foundation. Over 40 employees attended Zinio training on August 27th at the Distribution Center. 150 employees attended Koha trainings during the first two weeks September. The Washington Counties Insurance Fund board approved a 7.5% increase in medical premiums for 2014. An additional 4% increase will be applied if NCRL fails to have 40% of benefitted employees participate in WCIF's Wellness program. A health clinic has been scheduled on September 18th that will help NCRL reach that goal. The Chelan Public Library project remains on schedule and will open in October. A ribbon cutting ceremony is scheduled for November 1st. NCRL has received \$845.00 in donations to purchase books in memory of Charles A. Panerio of Ephrata. Thousands of school age children participated in this year's Summer Reading Program "Dig Into Reading." Local newspapers published articles on the Summer Reading Program in almost every community that NCRL serves.

A Financial Report including fund balances, a listing of bills to be paid, and payroll for the month of September was presented. Fund Balances at the Chelan County Treasurers Office as of August 31st were as follows: General Fund \$12,941,577.52, Automation Fund \$535,143.80, Facility Improvement Fund \$358,215.95, Payroll Fund \$1,248,673.98 and Endowment Funds \$375,741.04. Maydole moved that vouchers #58905 through #59030 in the amount of \$388,643.56 and Payroll in the amount of \$310,432.69 be approved for payment. Garrity seconded the motion, which passed unanimously. The Board then reviewed and discussed expenditures from the Endowment Funds. Maydole moved that Vouchers #162 in the amount of \$6,186.33 be approved for payment. Garrity seconded the motion, which passed unanimously. The Board discussed the 2014 budget in regards to NCRL insurance benefits. Maydole moved that a proposed budget be drafted around the 2014 rate of the Premera 500 Plan. Brucker seconded the motion, which passed unanimously.

The Board discussed an updated meeting room policy. It was decided that NCRL's attorney should review all five meeting room policies currently being used in the branches. Howard will give a report at the next Board meeting.

The next regular meeting of the Board of Trustees is scheduled for Thursday, October 10, 2013 at the Distribution Center, Wenatchee WA.

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There being no further business the meeting was adjourned.

Respectfully Submitted

Dan Howard, Executive Director

Jim Brucker, Chairperson